

Services from a to z

ADAC Service for Motorists

Assistance for exhibitors and visitors
travelling to the show by car
T: +49 0180 22 22 222
Truck Service +49 800 524 8000

Advertising spaces for Marketing and Sponsoring

MB Capital Services, Service Center, Hall 7,
6th floor, T: +49 30 30 38-24 06,
F: +49 30 30 38-22 39

Airports/Hotline

Information 030 6091 1150
Hotline for both airports: Tegel and
Schönefeld, www.berlin-airport.de

Assistance for People with Disabilities/Wheelchair service

Hall 4.2, T: +49 30 30 38-58 37

Audio systems

MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
T: +49 30 30 67 20-15,
F: +49 30 30 67 20 18
For technical inquiries: GATE,
T: +49 30 393 44 00

Banks/Cash Machines

ReiseBank (at the branch office "Zoological
Garden" railway station),
T: +49 30 881 7117
Cash machines: CityCube Berlin, Hall 14.1,
Hall 19, Middle Foyer Hall 1.2b/2.2b
Forecourt Entrance South

Business Center

Messe Berlin GmbH,
□ business-center@messe-berlin.de
(photo copies, fax, telephone, e-mail,
internet, PC, scanner, printer, notebook
connection, USB flash drive, business cards,
pre-paid telephone cards, SIM-cards, top up
prepaid cards, international power adapter)
- Großer Stern, Level 3,
T: +49 30 30 38-41 27,
F: +49 30 30 38-41 36
- Halls 20/21, Passageway,
T: +49 30 30 38-41 30,
F: +49 30 30 38-41 38
- Entrance Hall 26
T: +49 (0)30 3038 81223
F: +49 (0) 30 3038 81224

Services from a to z

Carpet Rentals

MB Capital Services GmbH,
Thüringer Allee 12, Haus 5, 14052 Berlin,
T: +49 30 30 67 20-15/17
Langhammer & Vogt, Hall 6,
Intermediate Level 2,
T: +49 30 30 38-5758,
F: +49 30 30 67 20 18

Catering

Capital Catering GmbH,
Messedamm 22, 14055 Berlin,
T: +49 30 30 38 -2901 / 3929
Stand Services (during exhibition only),
T: +49 30 30 38-2993, -1952,
F: 49 30 30 38 1951

Charging Station

Lockable charging station for mobile phones, CityCube, level 1, east side, under the staircase

Cloakrooms/Luggage Lock-up

Entrance South, Hall 7.2, Hall 9, Hall 19,
Hall 14.1, Hall 20/21, Hall 26 b,
CityCube Berlin Entrance Foyer

Compressed-air equipment

Messe Berlin GmbH, Exhibitor Service,
T: +49 30 30 38 14 00,
F: +49 30 30 38-14 60
For technical inquiries: MTD,
T: +49 30 30 38-5771

Courier Services

Schenker Parcel Service (Courier Services by Schenker Deutschland AG)
Servicegebäude Sud, Jaffestrase 2, 14055 Berlin, Telefon +49 30 30 12 995-420

Customs

Customs Office (Berlin), 10965 Berlin,
Mehringdamm 129c,
T: +49 30 690 09-01
Exhibition grounds: Service Building South,
Entrance: Gate 25, Jaffestrase 2
T: +49 30 3300794-0,
F: +49 30 3300794-29

Disabled toilet keys

Keys for the disabled toilets are available at every information stand.

Services from a to z

Displays / Graphics

MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
T: +49 30 30 67 20-15,
F: +49 30 30 67 20 18
Messe Grafik GbR, Servicegebäude Sud,
Jaffestr. 2, 14055 Berlin,
T: +49 30 30 38-5757

Decorations (Suspended), non-flammable Materials

MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
For technical inquiries: UEBERKOPF,
Servicehof Nord, Haus 5
T: +49 39 555 74 48 -20
F: +49 30-555 74 48 – 99
Mobil (Service-Nummer):
+49 151-11 17 33 31
□ messe-berlin@ueberkopf.de

Electrical installations

Messe Berlin GmbH, Exhibitor Service,
T: +49 30 30 38 14 00,
F: +49 30 30 38-14 60
For technical inquiries: WISAG,
T: +49 30 30 38-5807

Employment Agency, Temporary Employment

Hostesses, part-time help for Stand
Construction and Dismantling (Hall 13)
T: +49 30 5555 72-1204,
F: +49 30 55 55 72 19 99
□ spandau.jobvermittlung@
arbeitsagentur.de

Exhibitor Service Counter

Großer Stern, Level 3
T: +49 30 30 38-4123, -4125, -4125, -4127,
F: +49 30 30 38-41 35

Exhibitors' Shop (Last-minute Shopping, Dry Goods, Hardware, Office Supplies)

Messe-Shop Stefan Krug
MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
Hall 6.2 (opposite "Marshall-Haus"),
T/F: +49 30 30 38-57 38

Fire Department - Emergency Call

Plant Fire Brigade Messe Berlin
T: +49 30 30 38 31 12

Services from a to z

Fire Protection (Fire extinguisher, Sprinkler installations)

MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin,
T: +49 30 30 38-1400
For technical inquiries: Minimax,
T: +49 30 70 00-080

First Aid – DRK (Red Cross), Physician

Emergency calls:
T: +49 30 30 38-22 22
Hall 2.1, Hall 3.2, Hall 4.2 and passageways
between Halls 12/13, 17/18, and 20/21
Wheelchairs / Lost Children, Hall 4.2,
T: +49 30 30 38-58 37

Floral Arrangements

MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
Blumen Ruhl, Exhibition Grounds
T: +49 30 811 10 51, +49 30 30 38-1407,
F: +49 30 811 51 40

Food, Beverage, Tobacco and Confectionery Service

Capital Catering GmbH, Messedamm 22,
14055 Berlin
T: +49 30 30 38-29 01/ -39 29
Stand Services (during the fair only)
T: +49 30 30 38-29 93, -19 52,
F: +49 30 30 38-19 51

Forwarding Agents and Container Storage

Fair Offices: Service South Building, Gate 25,
Jaffestrase, 14055 Berlin
Agility – Fairs & Events,
T: +49 30 30 69 28-0,
F: +49 30 30 69 28 49
Schenker Deutschland AG, schenkerfairs,
T: +49 30 3012995-420,
F: +49 30 3012995-429

Furniture Hire

MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
Expofair GmbH,
T: +49 30 30 38-57 80,
F: +49 30 30 38-57 89

Services from a to z

Hall Supervisors

Messe Berlin GmbH/ES33, Messedamm 22,
14055 Berlin

South Entrance, Hall 1.1 a/b, 1.2 a/b,
2.1 a/b, 2.2 a/b, office, middle foyer 1.2/2.2,
T: +49 30 30 38-41 42

Hall 3.1 a/b, 3.2 a/b, 4.1 a/b, 4.2 a/b,
office, middle foyer 3.2/4.2,
T: +49 30 30 38-41 41

Hall 5.1, 5.2 a/b, 5.3, 6.1, 6.2 a/b, 6.3,
office, front foyer, Hall 5.2 b,
T: +49 30 30 38-41 40

Hall 7.1a/b/c, 7.2 a/b/c, 7.3 (Casino, Berlin,
Europa), office, Hall 7.2b,
T: +49 30 30 38-41 44

Hall 8.1, 8.2, 9 a/b/c, 10.1, 10.2,
"Grosser Stern", office, entrance Hall 9,
T: +49 30 30 38-41 45

Hall 11.1, 12-17, Funkturm
(inner courtyard), 14.1, 14.2, 15.1, 15.2,
office, Hall 16,
T: +49 30 30 38-41 46

Hall 11.2, 18-20, "Kleiner Stern", Palais,
office, Hall 19,
T: +49 30 30 38-41 47

Hall 21a/b, 22 a/b, 23 a/b, 24 (Passageway),
Summergarden, Marshall-Haus,
office opposite Hall 23,
T: +49 30 30 38-41 48

Hall 25, 26 a/b/c, 27, 28 Trade fair freight
lines, office, Hall 26c,
T: +49 30 30 38-41 49

CityCube Berlin
T: +49 30 30 38-41 44

Hostesses

MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
T: +49 30 30 38-1435-1439,
F: +49 30 30 38-1440,
ICC Berlin, T: +49 30 30 38-5885

Hostesses (multilingual)

No translation-service
(see Translation-service Braunstein)
MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
T: +49 30 30 38-1435-1439,
F: +49 30 30 38-1440

Hotel Reservations/Travel

Arrangements/Arrivals

HRS, www.hrs.de/hotel/de/berlin/
T: +49 221 2077 600

VisitBerlin, www.visitberlin.de
T: +49 30 25 00 25

Services from a to z

Information Stands, Messe Berlin GmbH

Ground Level

Entrance South (right)

T: +49 30 30 38-6881/6882

Hall 1.1a/2.1a, middle foyer (right),

T: +49 30 30 38-6880, -6885

Hall 3.1b/4.1b, middle foyer

T: +49 30 30 38-6890

Hall 7.1a, foyer,

T: +49 30 30 38-6820

Hall 7.1c, foyer,

T: +49 30 30 38-6822

Hall 9, entrance foyer,

T: +49 30 30 38-6830, -6831

„Großer Stern“, foyer / passageway,

T: +49 30 30 38-6848, -6849

„Kleiner Stern“, foyer / passageway,

T: +49 30 30 38-6844, -6845

Hall 14.1, entrance foyer,

T: +49 30 30 38-6832, -6833

2nd Level

Hall 1.2/2.2a, middle foyer (left),

T: +49 30 30 38-6875, -6876

Hall 1.2a/2.2a, middle foyer (right),

T: +49 30 30 38-6807, -6808

Hall 3.2a/4.2a, middle foyer (right),

T: +49 30 30 38-6855

Hall 5.2b/6.2b, middle foyer,

T: +49 30 30 38-6817, -6818

Hall 7.2c/8.2, foyer / passageway,

T: +49 30 30 38-6827, -6828

„Großer Stern“, foyer / passageway,

T: +49 30 30 38-6850, -6851

„Kleiner Stern“, foyer / passageway,

T: +49 30 30 38-6846, -6847

Hall 19, entrance foyer,

T: +49 30 30 38-6834, -6835

Hall 20/21, entrance foyer,

T: + 49 30 30 38-6836, -6837

Hall 24, foyer / passageway,

T: +49 30 30 38-6838, -6839

Hall 25, entrance foyer,

T: +49 30 30 38 -81487

Hall 26, entrance foyer,

T: +49 30 30 38-81488

City Cube, entrance foyer,

T: +49 30 30 38-81491

Hall 8.1a/ 8.1b

Insurance for Exhibits

Insurance brokers, L. Funk & Sohne GmbH,

Budapester Strasse 31, 10787 Berlin;

T: +49 30 25 00 920,

F: +49 30 25 00 92-755

Services from a to z

Interpretation and Translation Service

No hostesses service (see Hostesses multilingual)

Interpretation and Translation Service

Braunstein, Binger Str. 53, 14197 Berlin

T: +49 30 3 23 14 67,

F: +49 30 85 96 14 69

Mobile phone: + 49 172-38 42 388,

E-Mail: service@dolmetscher-braunstein.de

Internet: www.dolmetscher-braunstein.de

Letter box

On the trade fair grounds, Messedamm 22, in front of the administrative building of Messe Berlin GmbH, near to gate 7 and gate 9

Lifting platform rental, fork lifts

See Forwarding agents

Logistics

Sites for containers, vehicles, admission pass, etc.

Service Centre Hall 7, 2nd Floor,

T: +49 30 30 38-40 82,

F: +49 30 30 38-41 93

Lost Children / Red Cross

Hall 4.2, T: +49 30 30 38-58 37

Lost and Found

Security Office, passageway between

Halls 16 &17,

T: +49 30 30 38-17 85

lost-and-found@messe-berlin.de

Office Equipment / Photocopier Rentals

MB Capital Services GmbH,

Thüringer Allee 12, 14052 Berlin

T: +49 30/30 67 2015,

F: +49 30/30 67 2018

Parking Permits

MB Capital Services GmbH,

Thüringer Allee 12, 14052 Berlin

T: +49 30/30 69 69 69,

F: +49 30/30 69 69 30

Pharmacy

Witzleben Apotheke, Kaiserdamm 24/corner of Messedamm, 14055 Berlin

T: +49 800 3011970, +49 30 93 95 20 30,

F: +49 30 93 95 20 35

Delivery Service: Monday through Friday (8:00 a.m.-6:00 p.m.), last orders until 2:00 p.m. for delivery on same day

Services from a to z

Photocopies

Business Center, Großer Stern, Level 3,
T: +49 30 30 38-41 23,
F: +49 30 30 38-41 36

Photo Service

MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
Photographic Studio Nieswand & Pletschke,
T: +49 30 882 64 88
Mobile phone: +49 171 5183045

Police

Emergency call to police: Telephone: 110
District Office 22, Charlottenburger
Chaussee 75, 13597 Berlin,
T: +49 30 4664-22 27 01
Police station in Hall 7, ground level,
T: +49 30 4664-20 07 60,
F: +49 30 4664-20 07 99

Post Office

Postbank Finance Center, Soorstrasse 61-62,
14050 Berlin, Mon-Fri: 9:00-18:00,
Sat: 9:00-13:00

Projectors, Audio and Video Components

MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
T: +49 30 30 67 20 15,
F: +49 30 3067 20 18

Public Transportation

BVG, Berliner Verkehrsbetriebe,
Internet: www.bvg.de (english service)
Rates and Schedules,
T: +49 30 194 49
S-Bahn Berlin GmbH,
Internet: www.s-bahn-berlin.de,
Rates and schedules,
T: +49 30 297 43333

Refrigerators

MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
T: +49 30 30 67 20-15,
F: +49 30 30 67 20 18

Room of Silence

Trade Fair Grounds: Hall 6.2
(opposite "Marshall-Haus")
T: +49 30 30 38-5858,
Mobile: +49 30 163 6095 100

Services from a to z

Restaurants: (see Catering Guide)

Rubbish Bins, Waste Disposal, Industrial Waste Removal

Messe Berlin GmbH, Exhibitor Service,
T: +49 30 30 38-14 00
F: +49 30 30 38-14 60
For technical inquiries: Alba,
office in container behind Hall 23b,
T: +49 30 30 38-13 33,
F: +49 30 30 38-57 61

Sanitary installations

Messe Berlin GmbH, Exhibitor Service,
T: +49 30 30 38-14 00,
F: +49 30 30 38-14 60
For technical inquiries: MTD,
T: +49 30 30 38-5771, -5751,
F: +49 30 30 38-5772

Security and Supervisory Staff (Stand Security)

Messe Berlin GmbH, Exhibitor Service,
T: +49 30 30 38-14 00,
F: +49 30 30 38-14 60
For technical inquiries: Gegenbauer
Sicherheitsdienst,
T: +49 30 30 38-58 66

Stand Cleaning

Messe Berlin GmbH, Exhibitor Service,
T: +49 30 30 38-14 00,
F: +49 30 30 38-14 60
For technical inquiries: Department ES 32
T: +49 30 30 38-41 10

Stand Construction and Equipment

MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
T: +49 30 30 67 20 15,
F: +49 30 30 67 20 18

Stand Construction Approval

Messe Berlin GmbH / ES21, Technical Service
and Support for Fairs
Service Center, Hall 7, 4th floor,
T: +49 30 30 38-40 22, -40 28

Standard Partitions, Painting, Facia, Cabins

Messe Berlin GmbH, Exhibitor Service,
T: +49 30 30 38-14 00,
F: +49 30 30 38-14 60
For technical inquiries:
Messe Berlin GmbH/ ES33,
T: +49 30 30 38-41 26,
F: +49 30 30 38-41 86

Services from a to z

Suspension Points, Rigging

MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin,
T: +49 30 30 67 20-15
UEBERKOPF GmbH, Servicehof Nord, Haus 5
T: +49 (0)30/555 74 48-20
F: +49 (0)30/555 74 48-99
Mobil (Service-Nummer):
+49 (0)151/11 17 33 31
E-Mail:messe-berlin@ueberkopf.de

Taxi

Taxi ranks

CityCube Berlin – Messedamm,
Entrance South,
Gate 9, Messedamm entrance,
Entrance East (Halls 14/15), Messedamm
Entrance North (Hall 19), Masurenallee

Taxi Reservations

Funk Taxi Berlin,
T: +49 30 26 10 26
Taxi-Ruf "City Funk",
T: +49 30 21 02 02
Würfelfunk, T: +49 30 21 01 01

Telecommunication

ISDN, telephone, fax, mobile phone, PC
and notebook hire, Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
T: +49 30 30 38-1400,
F: +49 30 30 38-14 60

Telephones (international)

Entrance South, entrance hall 7,
entrance north hall 19,
passageway between halls 20/21,
CityCube Berlin Entrance Foyer

Telephone Inquiry

National, T: 118 33
International, T: 118 34

Ticket Sales / Ticket Office

MB Capital Services GmbH,
Thüringer Allee 12, 14052 Berlin
T: +49 30 30 69 69 69,
F: +49 30 30 69 69 30

Tourist Information

Berlin Tourismus & Kongress GmbH
Am Karlsbad 11, 10785 Berlin,
T: +49 30 26 47 48-0,
F: +49 30 26 47 48 99
Service-Hotline: +49 30 25 00 25,
www.visitberlin.de

Services from a to z

Trains: DB / Deutsche Bahn AG

Service Hotline: 0180 6 99 66 33
(0,20 Euros per minute from German
landlines), Reservation of Online-Tickets
0180 6 10 11 11 (0,20 Euros per minute
from German landlines)
Automated timetable information:
T: +49 800 150 70 90
www.bahn.de

Video systems

see Audio systems

Visitors' Meeting Point

Middle foyer between Hall 5.2a and 6.2a