**Service from a to z**

**Advertising spaces for Marketing and Sponsoring**
MB Capital Services, Service Center, Hall 7, 6th floor
Telephone: +49 30 30 38-24 06
E-Mail: CSG-Advertising-Sponsoring@messe-berlin.de

**Airports / Hotline**
Information 030 609 11150
Hotline for both airports: Tegel and Schönefeld,
www.berlin-airport.de

**Audio systems**
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30 30 69 69 15, Fax: +49 30 30 69 69 59
E-Mail: info@mb-capital-services.de

**Banks / Cash Machines**
Cash machines: CityCube Berlin, Entrance foyer, Hall 14.1, Hall 19, Middle Foyer Hall 1.2b/2.2b,
ReiseBank (at the branch office “Zoological Garden” railway station), Telephone: +49 30 881 7117

**Business Center**
Messe Berlin GmbH
(photo copies, fax, e-mail, internet, PC, scanner, printer, notebook connection, USB flash drive,
powerbanks, business cards, international power adapter, cables and adapters)
- Grosser Stern, level 3, Telephone: +49 30 30 38-41 28, Fax: +49 30 30 38-41 36
- Halls 20/21, Passageway, Telephone: +49 30 30 38-41 30, Fax: +490 30 30 38-41 38
- CityCube Berlin, Entrance foyer, opposite O-Rooms, Telephone: +49 30 30 38-41 29, Fax: +49 30 30 38-41 37
E-mail: business-center@messe-berlin.de

**Carpet Rentals / Floor Covering**
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin,
Telephone: +49 30 30 69 69 15, Fax: +49 30 30 69 69 59
E-Mail: info@mb-capital-services.de

**Catering**
Capital Catering GmbH, Messedamm 22, 14055 Berlin, Telephone: +49 30 30 38-3929
Stand Services (during exhibition only), Telephone: +49 30 30 38-2993, Fax: 49 30 30 38 91 2993
E-Mail: cateringservice@capital-catering.de

**Charging Station**
Lockable charging station for mobile phones, CityCube, Entrance Messedamm, next to the public phone

**Charging station for electric vehicles**
Parking space P3 in front of hall 17
Parking space for visitors next to the administrative building of Messe Berlin, near gate 9
Parking space P15 next to gate 7

**Cloakrooms / Luggage Lock-up**
Enterance South, Hall 7.2, Hall 9, Hall 19, Hall 14.1, Hall 20/21, Hall 26 b, CityCube Berlin, Entrance Foyer,

**Compressed-air equipment**
Messe Berlin GmbH, Exhibitor Service, Telephone +49 30 30 38 14 00
E-Mail: fair-service@messe-berlin.de
For technical inquiries: MTD, Telephone +49 30 30 38-5771
E-Mail: jens.wieneke@mtd.net
Courier Services
Schenker Parcel Service (Courier Services by Schenker Deutschland AG)
Servicegebäude Süd, Jafféstraße 2, 14055 Berlin, Telefon +49(0)30/3012995-420
E-Mail: fairs.berlin@dbschenker.com

Customs
Customs Office (Berlin), 10965 Berlin, Mehringdamm 129c, Telephone +49 30 690 090
Exhibition grounds: Service Building South, Entrance: Gate 25, Jafféstraße 2
Telephone: +49 30 3300794-0, Fax: +49 30 3300794-29

Displays / Graphics
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30 30 69 69 15, Fax: +49 30 30 69 69 59
E-Mail: info@mb-capital-services.de

Disabled toilet keys
Ask for keys at the next information desk

Dry cleaning
Cleanteam Berlin, Overnight-Service, Storkower Straße 131, 10407 Berlin
Telephone +49 30 278909990, Fax +49 30 278909999
E-Mail: kontakt@cleanteam-berlin.de

Electrical installations
Messe Berlin GmbH, Exhibitor Service, Telephone +49 30 30 38 14 00
E-Mail: fair-service@messe-berlin.de
For technical inquiries: Electronica, Telephone: +49 30 30 38-5807

Emergency Call – Fire Department
Telephone: +49 30 30 38 112

Employment Agency, Temporary Employment
Hostesses, part-time help for Stand Construction and Dismantling
Telephone: +49 30 5555 70-1804
Email: Berlin-Nord.Messe@arbeitsagentur.de

Exhibitor Service Counter
Grosser Stern, level 3,
Telephone: +49 30 30 38- 4123, 4124, 4125, 4127, Fax: +49 30 30 38-41 35

Exhibitors’ Shop (Last-minute Shopping, Dry Goods, Hardware, Office Supplies)
Messe-Shop Stefan Krug
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Hall 6.2 (opposite “Marshall Haus”), Telephone / Fax: +49 30 30 38-57 38

Fabric Decorations (Suspended), non-flammable Materials
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30 30 69 69 15, Fax: +49 30 30 69 69 59
E-Mail: info@mb-capital-services.de
For technical inquiries: Langhammer & Vogt, Servicehof Nord, House no. 3,
Telephone: +49 30 30 38-57 86
Email: frankvogt@langhammer-vogt.de

Fire Protection (Fire extinguisher, Sprinkler installations)
Messe Berlin GmbH, Exhibitor Service, Telephone: +49 30 30 38-1400
E-Mail: fair-service@messe-berlin.de
For technical inquiries: Minimax, Telephone: +49 30 70 00-080

First Aid – DRK (Red Cross), Physician
Emergency calls: Telephone +49 30 30 38-22 22
17/18, and 2021, CityCube Berlin, Entrance foyer (next to porter’s office), hub27
Lost Children, Halle 4.2, Hall 26c
Telephone: +49 30 30 38-58 37

Floral Arrangements, Plants and Flower Decoration
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30 30 69 69 15, Fax: +49 30 30 69 69 59
E-Mail: info@mb-capital-services.de

Food, Beverage, Tobacco and Confectionery Service
Capital Catering GmbH, Messedamm 22, 14055 Berlin
Telephone: +49 30 30 38-39 29
Stand Services (during the fair only) Telephone: +49 30 30 38-29 93, Fax: +49 30 30 38 91 2993
E-Mail: cateringservice@capital-catering.de

Forwarding Agents and Container Storage
Fair Offices: Service South Building, Gate 25, Jafféstraße, 14055 Berlin
Agility Logistics GmbH, Telephone: +49 30 30 69 28-0, Fax: +49 30 30 69 28 49
E-Mail: expoberlin@agility.com
Schenker Deutschland AG, schenkerfairs, Telephone: +49 30 3012995-420, Fax:+49 30 3012995-429
E-Mail: fairs.berlin@dbschenker.com

Furniture Hire
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30 30 69 69 15, Fax: +49 30 30 69 69 59
E-Mail: info@mb-capital-services.de

Hall Supervisors
Messe BerlinGmbH/ES33, Messedamm 22, 14055 Berlin
South Entrance, Hall 1.1 a/b, 1.2 a/b, 2.1 a/b, 2.2 a/b, office, middle foyer 1.2/2.2,
Telephone: +49 30 30 38-41 42
Hall 3.1 a/b, 3.2 a/b, 4.1 a/b, 4.2 a/b, office, middle foyer 3.2/4.2, Telephone: +49 30 30 38-41 41
Hall 5.1, 5.2 a/b, 5.3, 6.1, 6.2 a/b, 6.3, office, front foyer, Hall 5.2 b, Telephone: +49 30 30 38-41 40
Hall 7.1a/b/c, 7.2 a/b/c, 7.3 (Lunchbox), 8.1, 8.2, 9a/b/c, office, Hall 7.2b, Telephone: +49 30 30 38-41 44
Hall 21a/b, 22 a/b, 23 a/b, 24 (Passageway), Summergarden, Marshall-Haus, office opposite Hall 23,
Telephone: +49 30 30 38-41 48
Hall 25, 26 a/b/c, Trade fair freight lines, office, Hall 26c, Telephone: +49 30 30 38-41 49
CityCube, next to porter’s office, Telephone: +49 30 30 38-40 37
Hub 27, 3rd floor, Gamma level, Telephone: +49 30 3038 4143

Hostesses
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30 30 38-1435, Fax: +49 30 30 38-1440
E-Mail: hostessen@mb-capital-services.de

Hostesses (multilingual)
No translation-service (see Translation-service Braunstein)
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30 30 38-1435, Fax: +49 30 30 38-1440
E-Mail: hostessen@mb-capital-services.de
Hotel Reservations / Travel Arrangements / Arrivals
HRS, www.hrs.de/hotel/de/berlin/
Tel. +49 221 2077 600
VisitBerlin, www.visitberlin.de
Tel. +49 30 25 00 25

Information Stands, Messe Berlin GmbH

Ground Level
Entrance South (right) Telephone: +49 30 30 38-6881/6882
Entrance South (left) Telephone: +49 30 30 38-6883/6884
Hall 1.1a/2.1a, middle foyer (right), Telephone: +49 30 30 38-6880, -6885
Hall 1.1b/2.1b, middle foyer (back), Telephone: +49 30 30 38-6801, -6802
Hall 3.1a/4.1a, middle foyer (front), Telephone: +49 30 30 38-6866
Hall 3.1a/4.1a, middle foyer (back), Telephone: +49 30 30 38-6887
Hall 3.1b/4.1b, middle foyer (front), Telephone: +49 30 30 38-6888
Hall 3.1b/4.1b, middle foyer (back), Telephone: +49 30 30 38-6889
Hall 5.1/6.1, middle foyer (front), Telephone: +49 30 30 38-6890
Hall 5.1/6.1, middle foyer (back), Telephone: +49 30 30 38-6891
Hall 7.1a, foyer, Telephone: +49 30 30 38-6820
Hall 7.1a/7.1b, foyer / passageway, Telephone: +49 30 30 38-6821
Hall 7.1c, foyer, Telephone: +49 30 30 38-6822
Hall 9, entrance foyer, Telephone: +49 30 30 38-6830, -6831
„Grosser Stern“, foyer / passageway, Telephone: +49 30 30 38-6848, -6849
„Kleiner Stern“, foyer / passageway, Telephone: +49 30 30 38-6844, -6845
Hall 14.1, entrance foyer Telephone: +49 30 30 38-6832, -6833

Middle Level
Hall 1.1b/2.1b, middle foyer (left), Telephone: +49 30 30 38-6806
Hall 3.1a/4.1a, middle foyer (right), Telephone: +49 30 30 38-6811
Hall 3.1b/4.1b, middle foyer (left), Telephone: +49 30 30 38-6812
Hall 5.1/6.1, middle foyer (right), Telephone: +49 30 30 38-6815
Hall 7.1c/7.1, foyer / passageway, Telephone: +49 30 30 38-6824

2nd Level
Hall 1.2/2.2a, middle foyer (left), Telephone: +49 30 30 38-6875, -6876
Hall 1.2/2.2a, middle foyer (right), Telephone: +49 30 30 38-6807, -6808
Hall 3.2a/4.2a, middle foyer (right), Telephone: +49 30 30 38-6855
Hall 5.2a/6.2a, middle foyer (right), Telephone: +49 30 30 38-6816
Hall 5.2b/6.2b, middle foyer, Telephone: +49 30 30 38-6817, -6818
Hall 5.2, foyer / Passageway to hall 25, Telephone: +49 30 30 38-6856
Hall 6.2a, foyer, Telephone: +49 30 30 38-6819
Hall 4.2a/b, foyer, Telephone: +49 30 30 38-6813, -6814
Hall 2.2b, foyer, Telephone: +49 30 30 38-6809, -6810
Hall 7, entrance foyer, Telephone: +49 30 30 38-6825, -6826
Hall 7.2c/4.2, foyer / passageway, Telephone: +49 30 30 38-6827, -6828
„Grosser Stern“, foyer / passageway, Telephone: +49 30 30 38-6850, -6851
„Kleiner Stern“, foyer / passageway, Telephone: +49 30 30 38-6846, -6847
Hall 19, entrance foyer, Telephone: +49 30 30 38-6834, -6835 / -6853, -6854
Hall 20/21, entrance foyer, Telephone: +49 30 30 38-6836, -6837
Hall 24, foyer / passageway, Telephone: +49 30 30 38-6838, -6839

Insurance for Exhibits
Insurance brokers, FUNK Gruppe GmbH,
Budapester Straße 31, 10787 Berlin
Telephone: +49 30 25 00 92 -0 / -511 / -512, Fax: +49 30 25 00 92-755
E-Mail: j.bengston@funk-gruppe.de

Interpretation and Translation Service
No hostesses service (see Hostesses multilingual)
Interpretation and Translation Service Braunstein, Binger Str. 53, 14197 Berlin
Letter box
On the trade fair grounds, Messedamm 22, in front of the administrative building of Messe Berlin GmbH, near to gate 7 and gate 9

Lifting platform rental, fork lifts
See Forwarding agents

Logistics
Sites for containers, vehicles, admission pass, etc.
Service Centre Hall 7, 3rd floor, Telephone: +49 30 30 38-40 82, Fax: +49 30 30 38-41 93
E-Mail: ifa-logistics@messe-berlin.de

Lost Children / Red Cross
Hall 4.2, Telephone: +49 30 30 38-58 37

Lost and Found
Security Office, entrance hall 21, Telephone: +49 30 30 38-17 87

Office Equipment, PCs, Notebooks, PC Accessories, Copiers, Projectors, Audio and Video Components
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30 30 69 69 15, Fax: +49 30 30 69 69 59
E-Mail: info@mb-capital-services.de

Parking Permits
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30/30 69 69 69
Email: kartenservice@mb-capital-services.com

Pharmacy
Witzleben Apotheke 24, Kaiserdamm 24/at the corner of Messedamm, 14055 Berlin
Telephone: 0800 3011970, +49 (0)30/93952030, Fax +49(0)30/93952035
Delivery Service: Monday through Friday (8:00 a.m.-6:00 p.m.), last orders until 2:00 p.m. for delivery on same day

Photocopies
Business Center, Grosser Stern, Level 3, Telephone +49(0)30/30 38-4128, Fax +49(0)30/30 38-4136
Business Center, Entrance Hall 21, Telephone +49(0)30/30 38-4130, Fax +49(0)30/30 38-4138
Business Center, CityCube, Telephone +49(0)30/30 38-4129, Fax +49(0)30/30 38-4137

Photo Service
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Photographic Studio Nieswand & Pletschke, Telephone: +49 30 882 64 88
Mobile phone: +49(0)171/ 5183045

Police
Emergency call to police: Telephone: 110
District Office 22, Charlottenburger Chaussee 75, 13597 Berlin, Telephone: + 49 30 4664-222 701
Police station in Hall 7, ground level, Telephone: +49 30 4664-20 07 60,
Fax: +49 30 4664-20 07 99

Post Office
Postbank Finance Center, Soorstraße 61-62, 14050 Berlin, Mon-Fri: 9:00-18:00 Sat: 9:00-13:00

Projectors, Audio and Video Components
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30 30 69 69 15, Fax: +49 30 30 69 69 59
E-Mail: info@mb-capital-services.de

Public Transportation
BVG, Berliner Verkehrsbetriebe, Internet: www.bvg.de (English Service)
Rates and Schedules, Telephone: +49 30 194 49, Internet: www.bvg.de
S-Bahn Berlin GmbH, Rates and schedules, Telephone +49 30 297 43333, Internet: www.s-bahn-berlin.de

Refrigerators
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30 30 69 69 15, Fax: +49 30 30 69 69 59
E-Mail: info@mb-capital-services.de

Restaurants (Capital Catering GmbH)
Trade Fair Grounds, Telephone: +49 30 30 38 39 29, Fax: +49 30 30 38 91 3929
Funkturm Restaurant, Telephone: +49 30 30 38-29 96
Palais am Funkturm, Hall 19, Telephone: +49 30 30 38-19 34
Restaurant „Brandenburg“, Hall 24, Telephone: +49 30 30 38-19 12
Restaurant „Lunchbox“, Hall 7.3, Telephone: +49 30 30 38-19 27
Restaurant „Panorama“, Halls 5.3-6.3, Telephone: *49 30 30 38-19 81

Room of Silence
Trade Fair Grounds: Hall 6.2 (opposite “Marshall Haus”)  
Telephone: +49 30 30 38-5858, Mobile: +49 1525 4910294

Rubbish Bins, Waste Disposal, Industrial Waste Removal
Messe Berlin GmbH, Exhibitor Service, Telephone +49 30 30 38 14 00
E-Mail: fair-service@messe-berlin.de
For technical inquiries: ALBA, office in container behind Hall 23b, 
Telephone: +49 30 30 38-13 33, Fax: +49 30 30 38-57 61
E-Mail: messe-berlin@alba.info

Sanitary installations
Messe Berlin GmbH, Exhibitor Service, Telephone +49 30 30 38-14 00
E-Mail: fair-service@messe-berlin.de
For technical inquiries: MTD, Telephone +49 30 30 38-5771, -5751
E-Mail: jens.wieneke@mtd.net

Security and Supervisory Staff (Stand Security)
Messe Berlin GmbH, Exhibitor Service, Telephone +49 30 30 38 14 00
E-Mail: fair-service@messe-berlin.de
For technical inquiries: Teamflex Solutions GmbH, Telephone: +49 30/ 30 38-58 67

Souvenirs, Photography Supplies
Siehe Souvenirs (dt. Teil)

Stand Cleaning
Messe Berlin GmbH, Exhibitor Service, Telephone +49 30 30 38 14 00
E-Mail: fair-service@messe-berlin.de
For technical inquiries: Department ES32, Telephone: +49 30 30 38-4110

Stand Construction and Equipment
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30 30 69 69 15, Fax: +49 30 30 69 69 59
E-Mail: info@mb-capital-services.de

Stand Construction Approval
Messe Berlin GmbH / ES21, Technical Service and Support for Fairs
Service Center, Hall 7, 4th floor, Telephone: +49 30 30 38 - 40 22 - 40 28
E-Mail: messetechnik@messe-berlin.com

Suspension Points, Rigging, Lighting
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30 30 69 69 15
E-Mail: info@mb-capital-services.de
UEBERKÖPF, Servicehof Nord, House No. 5, Telephone +49 30 555 74 48-20,
Fax: +49 30 555 74 48 99
E-Mail: messe-berlin@ueberkopf.de

Taxi ranks
CityCube Berlin – Messedamm
Entrance South
Gate 9, Messedamm entrance
Entrance Hall 9
Entrance East (Halls 14/15), Messedamm
Entrance North (Hall 19), Masurenallee

Taxi Reservations
Funk Taxi Berlin, Telephone: +49 30 26 10 26
Taxi-Ruf “City Funk”, Telephone: +49 30 21 02 02
Würzelfunk, Telephone: +49 30 21 01 01

Telecommunication
ISDN, telephone, fax, mobile phone, PC and notebook hire
Messe Berlin GmbH, Exhibitor Service , Telephone +49 30 30 38 14 00
E-Mail: fair-service@messe-berlin.de

Telephones (international)
Enterance South, entrance hall 7, entrance north hall 19, passageway between halls 20/21, CityCube
Berlin / Entrance foyer

Ticket Sales / Ticket Office / Vouchers
MB Capital Services GmbH, Thüringer Allee 12/12A, 14052 Berlin
Telephone: +49 30 30 69 69 69
Email: kartenservice@mb-capital-services.com

Tourist Information
Berlin Tourismus & Kongress GmbH
Am Karlsbad 11, 10785 Berlin, Telephone: +49 30 26 47 48-0, Fax: +49 30 26 47 48 99
Service Hotline: +49 30 25 00 25, www.visitberlin.de

Trains: DB / Deutsche Bahn AG
Service Hotline 0180 6 99 66 33 (0.20 Euros per minute from German landlines),
www.bahn.de

Video systems / Projection
see Audio systems

Visitors’ Meeting Point
Entrance North: lobby, Hall 19, Entrance South: middle foyer between Hall 1.2a and 2.2a